

# FY21 Budget Overview

## [General Information](#)

Office/Department: Elections

Budget Contact Person: Brooke Baird

Budget Team Members: Brooke Baird, JoLynn Drage

BCC Presentation Date: June 25, 2020

## [Office/Department Profile](#)

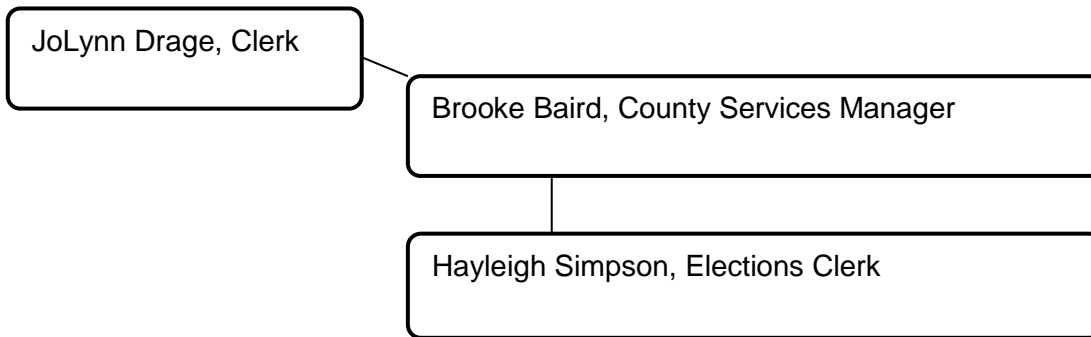
### Operational Description

Blaine County Elections Office plans for, prepares, conducts, and dismantles up to four (4) elections every year. Elections include federal, state, county, city, school district, and taxing districts (cemetery, fire, recreation, ambulance, library, water and sewer, and soil conservation) as well as special district elections. Often we are consolidating and administering multiple districts' elections on any given election day. We certify candidates, create notices, create and proof ballots, test machines and equipment, orchestrate absentee voting, plan and order poll worker meals, recruit and train poll workers, set up polls, create and construct poll books, oversee election day activities, count votes, create canvass, update voter history, along with many other election related tasks; all while providing excellent customer service to anyone that calls or visits the office.

### Department Mission

Our mission is to conduct accurate elections while adhering to Idaho Statutes, and foster community confidence through transparent and objective practices, efficiency in the voting process, and excellence in customer service. We achieve this by building partnerships with local businesses and community members, with taxing districts, and municipalities within Blaine County.

### Organizational Structure



## [FY21 Outcome-Based Budgeting](#)

### FY21 Proposed Outcomes

- Statutory Compliance
- Accurate Legal Elections
- Quality Customer Service
- Update equipment

## Outcome 1

### **Outcome Description**

- *Outcome 1 – Statutory Compliance. Conduct all elections in accordance with state law.*

### **Strategic Alignment**

- *Internal Process Perspective*
  - Create an organization and organizational culture which:
    - ◆ Recognizes the federal and state constitutional and statutory environment in which it operates
    - ◆ Models excellent government
    - ◆ Promulgates county performance standards, performance measurement and re-evaluation
    - ◆ Promulgates appropriate inter-governmental cooperative action
    - ◆ Plans, prepares and responds to economic, social and environmental change
- *Customer Perspective*
  - Create an organization and organizational culture which:
    - ◆ Optimizes public accessibility to county services and information
    - ◆ Empowers public participation in government decision making
    - ◆ Understands its constituency and believes county government exists to serve their needs
    - ◆ Understands and focuses on customer and client service
- *Learning and Growth Perspective*
  - Create an organization and organizational culture which internally:
    - ◆ Provides leadership reflecting the goals and values of the entire Blaine County community
    - ◆ Is unified in its sense of purpose
    - ◆ Exhibits good morale
    - ◆ Promotes a collaborative, team approach to issues and problem solving
    - ◆ Maintains a strong ethical foundation
    - ◆ Engages in excellent intra- and inter-departmental communication
    - ◆ Provides a desirable, responsive work environment
    - ◆ Optimizes employee training and improvement opportunities
    - ◆ Strives for consistency
    - ◆ Strives to exceed expectations

### **Requested Resources and Associated Costs**

- *No additional resources requested.*

## Outcome 2

### **Outcome Description**

- *Outcome 2 – Accurate Legal Elections*

### **Strategic Alignment**

- *Internal Process Perspective*
  - Create an organization and organizational culture which:
    - ◆ Recognizes the federal and state constitutional and statutory environment in which it operates
    - ◆ Models excellent government
    - ◆ Promulgates county performance standards, performance measurement and re-evaluation
    - ◆ Promulgates appropriate inter-governmental cooperative action
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    - ◆ Strives for consistency
    - ◆ Strives to exceed expectations

## **Requested Resources and Associated Costs**

- *No additional resources requested.*

## **Outcome 3**

### **Outcome Description**

- *Outcome 3 – Quality Customer Service.*

### **Strategic Alignment**

- *Financial Perspective*
  - Create an organization and organizational culture of fiscal stability which:
    - ◆ Uses citizen and taxpayer resources efficiently and effectively
    - ◆ Ensures fiscal stability
    - ◆ Considers fully the costs and benefits of each expense or cut
    - ◆ Balances its budget
    - ◆ Is prepared for unforeseen events not otherwise reflected in budget planning with sufficient contingency reserves
    - ◆ Employs accounting best practices
    - ◆ Takes the time to assess risk and incorporates risk management appropriately into its decision making
    - ◆ Utilizes a stable, transparent and repeatable budget process
- *Internal Process Perspective*
  - Create an organization and organizational culture which:
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## Requested Resources and Associated Costs

- *No additional resources requested.*

## Outcome 4

### Outcome Description

- *Outcome 4 – Update equipment to provide for a more efficient voting experience.*

### Strategic Alignment

- *Financial Perspective*
  - Create an organization and organizational culture of fiscal stability which:
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    - ◆

## Requested Resources and Associated Costs

- *New poll book system w/ExpressLink printers to streamline the voting process.*
  - Details – E-Poll Books, ExpressLink Printers
  - Costs – \$60,000