



BLAINE COUNTY, IDAHO
BUILDING PERMIT APPLICATION FOR
MANUFACTURED HOME PERMIT#

Double wide home requires permanent concrete foundation and truss specifications to meet minimum County standards. Two sets of stamped engineered plans will be required to verify roof live load. Single wide homes are permitted only when a conditional use permit per Blaine County Code has been obtained. Structural design of foundation must conform to Blaine County Code, Title 7 and Manufacturer specifications for permanent perimeter concrete footings stem walls and tie downs and Idaho Manufactured Homes Installation Standards. Non HUD units manufactured prior to June 15, 1976 are subject to rehabilitation criteria. All Blaine County Building Permits are subject to Zoning Review prior to issuance. Please review the Manufactured Home check list.

CONTACT INFORMATION

(1) Owner Name: Phone: Fax: Mailing Address:
(2) Foundation/Garage Contractor Name: Phone: Fax: Mailing Address:
(3) Idaho Registration #
(4) Manufactured Home Co. Contact Person Name: Phone: Fax: Mailing Address: Serial Number of Manufactured Home: Model Number: Date of Manufacture:
(5) Installer Name: License Number: Address: Phone: Fax:

PROJECT INFORMATION

(6) Job Site Address: (Street Address) Phone: Fax:
(7) Legal Information Subdivision or Tax Lot No.: Lot # Parcel Number: RP -
(8) Zoning Zone: Is Lot in Floodplain? YES NO Is there a Zoning Permit with this Project? YES NO Is proposed structure within designated building envelope? YES NO Proposed Setbacks From Property Line: Front Side Side Rear
(9) Class of Work ( ) New ( ) Move ( ) garage included ( ) Covered Porches
(10) Square Feet Living Area: Garage: Basement: TOTAL SQUARE FEET:
(11) Project VALUE Foundation only: \$ Foundation & Garage: \$
(12) Water/Wastewater Water Supply Source: Sewage Receipt #: Permit #: Mound: Health Department Approval Signature X:
(13) Truss Specifications Snow Load as indicated on Truss Specifications:
(14) Road Access Approval State Access Permit # County Access Permit #
(15) Necessary Approvals ( ) Health Dist. ( ) Fire ( ) Homeowners ( ) Idaho Power ( ) Zoning
(16) Fire District Requirements Rural Fire Chief Signature X Date / /

ACKNOWLEDGMENT

This permit becomes NULL AND VOID if work or construction authorized has not commenced within one (1) year. Extension of the Building Permit may be granted per Blaine County Code. FINAL INSPECTIONS ARE REQUIRED. Plumbing and electrical permits and inspections are your responsibility. CERTIFICATE OF OCCUPANCY IS REQUIRED. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or local law regulating construction or the performance of construction. The applicant may be required to substantiate mechanical, structural or civil engineering concerning the project at the request of the Building Official or county zoning agent Associated costs shall be the financial responsibility of the applicant. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND ALL ASSOCIATED PLANS AND INFORMATION, AND KNOW THE SAME TO BE TRUE, CORRECT AND COMPLETE REPRESENTATION OF THE PROPOSED PROJECT. I ALSO HEREBY AUTHORIZE BLAINE COUNTY LAND USE & BUILDING SERVICES TO ENTER THIS PROPERTY FOR ALL RELEVANT INSPECTIONS ALLOWED PURSUANT TO BLAINE COUNTY CODE AND THE 2006 INTERNATIONAL BUILDING CODE, SECTION 109 (INSPECTIONS) AND SECTION 104.6 (RIGHT OF ENTRY) WHICH STATES: When it is necessary to make an inspection to enforce the provision of this code, or where the building official has reasonable cause that there exists in a structure or upon a premises a condition which contrary to or in violation of this code which makes the structure or premises unsafe, dangerous or hazardous, the building official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested therein. If such structure or premises is unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry. ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS GOVERNING THIS PROJECT SHALL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. Including dust control on your project. Liens may be utilized for compliance issues related to Blaine County Code.

CONTRACTOR/AUTHORIZED AGENT: X DATE: / /

OFFICE USE ONLY

Special Requirements of this permit:

Table with 2 columns: Fees and Amount. Rows include Plan Check Fee, Permit Fee, Fire Dept Plan Check, Special Assessment, Final Inspection Deposit (refundable), Bond/Mound Deposit (refundable), and TOTAL. Includes Amt Paid, Date Paid, and Receipt #.

Application Approval: Building Official Signature: DATE: / /

# RESOURCES FOR OBTAINING A MANUFACTURED HOME BUILDING PERMIT

## **BASIC PROCESS FOR APPROVAL:**

Once your permit has been applied for in the building department, every permit will go through an in-house zoning review and structural review. These reviews will be done in the order submitted. Zoning and Structural reviews will be conducted simultaneously whenever possible and practical to expedite the permitting process.

**COMPLETE PLANS MUST BE PROVIDED** for the process to move through review. The more complete the plans, the quicker this review can be done. Below are some helpful suggestions to get you through this process.

Valuation to determine building permit fees will be based on on-site improvements only, e.g. the foundation for the home and/or a garage, decks or covered porches.

1. **Thoroughly** read the informational brochure. Ask question about things you may not understand.
2. Submit a **completed application** following the Checklist attached to this application.
3. Be sure to **allow appropriate time** for plan review prior to issuance. Plan Ahead.
4. Helpful phone numbers include:

Wood River Fire District	Bart Lassman	788-5577
Ketchum Rural District	Tom Ancona	726-7805
Carey Rural Fire District	Richard Kimball	720-2076
Smiley Creek Rural Fire District	Scott Williams	774-2257
West Magic Fire District	Don Hartman	487-2571
South Central Health District	Matt Wildhagen	788-4335
State Plumbing Inspector	Bob Brown	578-9813 or 727-1474 or 208-736-2744
State Mechanical Inspector	Bob Brown	578-9813 or 727-1474 or 208-736-2744
State Electrical Inspections	Inspection requests	800-839-9239
State Electrical Inspector	Larry Wharton	208-823-4811
Land Use	Tina Lewis	788-5570
Road and Bridge	Steve Thompson	720-7502
County Commissioners	Jenny Lovell	788-5500

5. Engineering Requirements for a foundation, roof snow loads, ramada roof coverings, and garages shall meet minimum Blaine County design loads stated below. Ramadas and garages must be stamped by an Idaho licensed engineer and have a stamped engineering specifications page attached. Stamped truss specifications must be supplied by your manufactured home company which reflects the snow load you purchased for that home.

**Foundation:** Footing shall be placed a minimum 24" below grade measured to the bottom of the footing.

Overall foundation dimension shall be minimum 32" from bottom of footing to top of stem wall. Site specific soils may require additional frost depth.

## **ROOF SNOW LOAD DISCLOSURE:**

**ROOF: Snow LIVE load requirements are as follows: NOTIFY YOUR MANUFACTURER OF LOCAL SNOW LOAD REQUIREMENTS BEFORE PURCHASE AND/OR PLACEMENT.**

a) North Fork to Smiley Creek	150 PSF
b) North of Ketchum to North Fork	125 PSF
c) West of Ketchum to western end of platted Lower Board Ranch	110 PSF
d) West of western end of platted Lower Board Ranch	125 PSF
e) East of Triumph	125 PSF
f) Bellevue to south of Ketchum	100 PSF
g) Picabo to south of Bellevue	65 PSF
h) Carey including south and east of Carey	50 PSF

**Seismic and wind load concerns:** Shall be pursuant to the latest edition of the "Idaho Manufactured Home Installation Standard".

**Exterior Residential Balconies/Decks:** Uniform load (p.s.f.) shall be equal to the roof live snow load when exposed to snow loading or 2012 IBC Table 1607.1, whichever is greater.

**Special Natural Hazards:** Understanding that certain natural hazards exist in the jurisdiction, including, but not limited to avalanche areas, earthquake, floodplain, snow loads, and soil qualities, site specific surveys and related engineering may be deemed appropriate by the authority of the jurisdiction.

**Smoke Detectors:** Shall be installed per Blaine County Code, e.g. inside each sleeping room.

***A copy of Blaine County Code, Section 7, Chapter 1 can be obtained from the Building Department or accessed on the Blaine County Website [www.blainecounty.org](http://www.blainecounty.org) for further information.***

## **OTHER PERMITS:**

To acquire a building permit, other permits may be necessary prior to or in addition to your building permit. These permits are your responsibility to obtain. Phone numbers are included in the above list. Those permits may include, but are not limited to:

- Road Access Permit from Blaine County Road and Bridge if necessary.
- Electrical Permit from State
- Plumbing Permit from State
- Mechanical Permit from State
- Septic Permit from South Central Health District.
- Fire District approval is required.
- Appropriate Zoning Permits if necessary, i.e. Conditional Use Permits, Variances, etc..
- Anything manufactured prior to June 15, 1976 is subject to rehabilitation criteria per State of Idaho Department of Building Safety, 208-332-7144.

**Please be prepared to expect a 6 week review process.**

***A BUILDING PERMIT SHALL BE OBTAINED PRIOR TO COMMENCEMENT OF FOUNDATION CONSTRUCTION AND PLACEMENT. VIOLATIONS MAY BE ASSESSED A PENALTY FEES IN ACCORDANCE WITH BLAINE COUNTY CODE.***

The Building Department is here to assist you.

For additional information, please call **208-788-5573** or visit our web site at [www.blainecounty.org](http://www.blainecounty.org)

Revised January 29, 2008