



FREQUENTLY ASKED QUESTIONS

How do I verify employment?

The law allows agencies three days to respond to requests for public information. At Blaine County we make every attempt to respond more quickly than the law provides. By law we are allowed to release the following employee information:

- Job Title / Position
- Dates of Employment
- Current Salary

We cannot provide or verify personal information such as: home address, home telephone number, or social security number.

To verify employment for a current employee:

Fax a Request for Verification to: (208) 788-5546

or Mail written requests to:

Blaine County Payroll Office
Attention: Barbie Royal
206 1st Ave South, Suite 200
Hailey, Idaho 83333

To verify employment for a former employee:

Fax a Request for Verification to: (208)788-5546

or Mail written request to:

Blaine County Human Resource Office
Attention: Justin Highhouse
219 1st Ave South, Suite 200
Hailey, Idaho 83333

How do I apply for a position?

Complete the Blaine County Application for Employment online. Please note, there is a separate application for positions with our Emergency Communications team.

Be prepared to upload a copy of your resume and a cover letter.

Do I have to submit an application for each job I am interested in?

Yes, the applications will go to different departments and hiring managers.

How long before I will hear something on the status of my application?

The average time is 1-2 weeks. If you are selected for an interview the Human Resources Office will call you directly. If you are not chosen and have applied online you will be notified by e-mail.